

Operational Review for the eradication of *insert target species* from *insert site name, location*

Insert author(s) name, institution, contact details

NOTE: this should be completed by an independent expert.

If applicable, include notification of funding organisation / contractor

Reviewer(s): *Insert reviewer(s) name, institution, contact details, date*

This report should be cited as: *Insert citation including all authors and date*

NOTE: Detailed guidance on how to complete a Feasibility Study can be found in Section 3 of the Overview document of the UK Rodent Eradication Best Practice Toolkit.

Template guidance is all provided in *Green* and should be deleted prior to completing the report.

This template has been adapted from the Pacific Invasives Initiative toolkit (PII, 2011).

Executive Summary

Summarise the findings of the Operational Review. Provide enough information for the reader to get a summary of what is discussed in the full report.

Contents *Update when report completed*

Executive Summary	2
1 INTRODUCTION.....	4
2 ERADICATION READINESS CHECK.....	5
3 OPERATIONAL REVIEW	6
3.1 Implementation Stage 1: Establish field accommodation and team on <i>insert site</i>	6
3.2 Implementation Stage 2: Establishment of bait station grid	6
3.3 Implementation Stage 3: Rodenticide baiting phase	6
3.4 Implementation Stage 4: Intensive monitoring of rodents	6
3.5 Implementation Stage 5: Install long-term biosecurity equipment	6
4 LESSONS LEARNT and RECOMMENDATIONS.....	7
5 REFERENCES.....	8

[NB: The structure of each Operational Review will vary greatly from project to project and depend on the details of the project and the experience of the team].

1 INTRODUCTION

The Operational Review is used by the Implementing Agency to help build expertise, skills and capacity in its eradication team.

- *Provide a brief background to the eradication operation*
- *Provide a summary of the post-operational debrief meeting.*

2 ERADICATION READINESS CHECK

Provide details of the Eradication Readiness Check.

- *Were there any issues left unresolved (Table A), and did this impact the operation?*
- *Were any deadlines missed for important actions (Table B), and how did this impact the operation?*

Table A: The issues raised in the Feasibility Study for the eradication of *insert target species* from *insert site*, and whether these issues have been resolved.

Issue	Recommendation	Status

Table B: The actions required for the project to proceed with the eradication operation.

Action number	Action description: What is needed and why is it necessary	Deadline for each action

3 OPERATIONAL REVIEW

Refer to the Operational Plan. Provide an overview of how well the major parts of the project went. The Operational Review should cover all aspects of the operation, not just the technical details.

Consider the major parts of the operation in the subsections below and record how well they went. It is very useful to record the mistakes that were made and what should be done differently next time.

3.1 Implementation Stage 1: Establish field accommodation and team on *insert site*

3.2 Implementation Stage 2: Establishment of bait station grid

3.3 Implementation Stage 3: Rodenticide baiting phase

3.4 Implementation Stage 4: Intensive monitoring of rodents

3.5 Implementation Stage 5: Install long-term biosecurity equipment

4 LESSONS LEARNT and RECOMMENDATIONS

The Operational Review should cover all aspects of the operation, not just the technical details. Summarise the challenges faced during the operation, the possible causes and future recommendations, Table A. The purpose of the Operational Review is used to promote learning and capability building within the implementing agency. Consider:

- What useful lessons did the team learn from the project?
- What do you recommend the implementing agency does to better prepare for the next project?
- What do you recommend is done differently for the next eradication project?

Table A: A summary of the challenges faced during the eradication operation of *insert target species* from *insert site*, including possible causes and future recommendations.

Challenge faced during operation	Possible cause(s)	Future recommendation(s)
<i>tbc</i>	<i>tbc</i>	<i>tbc</i>
<i>tbc</i>	<i>tbc</i>	<i>tbc</i>

5 REFERENCES

Use this section to record full citations of other documents that have been used and referred to in preparing the Operational Review. Set a consistent format for referencing.